**[Your Name]**

|  |  |  |  |
| --- | --- | --- | --- |
| personal details | | | |
|  | | [Email]  [Phone]  [Address] | |
| Personal statement | | | |
|  | [Objective] | |
| Experience | | | |
|  | [Year – Year] [Company Name] [City, ST]  Job Title   1. Accomplishment 2. Doubled sales per representative from $5 million to $10 million. 3. Suggested new products that increased earnings by 23%. | |
|  | [Year – Year] [Company Name] [City, ST]  District Sales Manager   1. Increased regional sales from $25 million to $350 million. 2. Managed 250 sales representatives in 10 Western states. 3. Implemented training course for new recruits — speeding profitability. | |
| Education | | | |
|  | [Year – Year] [College Name] [City, ST]   1. [Degree Obtained] 2. [Award, honor or minor degree] | |
| Interests | | | |
|  | [Interests] | |
| References | | |
|  | [Name]  [Title], [Company]  [Phone] | |